



PRIME SCHOLARS INTERNATIONAL SCHOOL DWARKA EXPRESSWAY, SECTOR-102, GURUGRAM

PSIS/23-24/1202/9

DATE-12/02/24

NEW SESSION CIRCULAR

Dear Parent,

The session 2023-24 has marked a successful and smooth sailing. Thanks for trusting us and supporting us in nurturing our young leaders.

As the session comes to an end marking the beginning of another new session 2024-25, a reminder to all stakeholders for an effective triangulation partnership to be followed for yet another beginning. Kindly make a note of the following points :-

1. Result of the final examination (**Session 2023-24**) will be declared as per the following schedule:

GRADE	DATE OF ANNOUNCEMENT OF RESULT	Venue	TIME
Mom & me - Grade 4 PTM (except KG)	Saturday, 16 March, 2024	Respective Class Rooms	09:30 am – 11:30 am
Kindergarten Graduation day and PTM	Saturday, 23 March, 2024	Auditorium	09:30 am – 12:00 noon
Grade V – VIII PTM	Saturday, 23 March, 2024	Respective Class Rooms	09:30 am – 11:30 am

The PTM will follow the Graduation Day for Kindergarten.

2. Please make sure that your ward has the required books for the new class and the summer uniform before the start of the new session. The books and uniform will be available w.e.f. **1st March 2024**.
3. The new session 2024-25 will commence as per the following schedule:

Mom & Me – Grade IX	26 th March 2024
Grade XI	15 th April 2024
4. Please note the school timings, which will be effective from **26th March 2024**.

Playgroup – Kindergarten	: 8:30 a.m. to 12.40 p.m
Grades I - XI	: 8:30 a.m. to 02:40 p.m

Kindly note that late comers will not be permitted to enter the school after 8:30am. The School gates will open at 08:10am on regular basis. The parents are instructed to drop their children at school after 08:10am. Walker dispersal will initiate at 12:45pm / 02:45pm.

5. Please ensure that your ward always carries his/her I-card while coming to the school.
6. **The fee applicable for session 2024-25 is as under.**

<u>Annual Payment</u>		<u>Quarterly Composite Fee</u>		<u>Transport charges as per Kms</u>	
Insurance	Rs. 350/-	Play Group to K.G	Rs. 26,800/-	0-2.5	Rs. 1600/-
ID Card & Almanac	Rs. 500/-	I – V	Rs. 28,600/-	2.6-5	Rs. 2350/-
		VI-VIII	Rs. 30,400/-	5.1-10	Rs. 2650/-
<u>Daycare Charges (without meal)</u>		IX – X	Rs. 32,200/-	10.1-15	Rs. 2900/-
0 to 2 Hours	Rs. 2000/-	XI-XII		15.1 – 20	Rs. 3300/-
0 to 4 Hours	Rs. 2500/-	Art & Commerce	Rs. 34,000/-	20.1 Onwards	Rs. 3700/-
0 to 6 Hours	Rs. 3000/-	Science	Rs. 35,200/-		

- Tuition Fee has to be paid in advance before 10th of the 1st month of the quarter.
- The composite fee includes annual fee, tuition fee, activity material fee.

- 8% discount is applicable on the Composite fee in case yearly payment is done in the beginning of the session.
 - Parents are requested to deposit the fee **by using online fee payment mode available on our school portal.**
7. **In case of withdrawal of the student due to any reason, application for Transfer Certificate is to be submitted a month in advance, latest by 1st March 2024.**
 8. The transport fee will not be charged for the month of June, except in case of Grade IX - X which will be charged for 7 days in June.
 9. **Kindly note that one month's notice is mandatory for withdrawal of transport facility.**
 10. The school has procured '**Student Insurance**' – **Group Personal Accident Policy** with a nominal annual premium of ₹350/- with effect from **1st April 2024**, which has to be paid in the beginning of the session.
 11. Now-a-days many parents are hiring Private Vans for the transportation of their wards. It is our earnest request to the parents to ensure the safety of their wards in the van. It is entirely the responsibility of the parents, if the child travels by any private mode.
 12. Parents are requested to ensure that their ward does not drive any vehicle to the school, as underage driving is against the law.
 13. **During the school hours, we do not allow the parents/guardians to take the child home**, unless it is a mishap or a medical emergency. In that case, parents have to come personally to take the child from the school.
 14. Parents are requested to carry their school I-card on every visit to the school to ensure the safety of our students.
 15. In case somebody else, other than the parents come to pick up the child, he/she should carry the parents' school I-card and a written application from the parents.
 16. Please note that carrying mobile phones, i-pads, expensive smart watches/ fitness bands and any othergadgets to the school is strictly prohibited for students. If they bring such gadgets on any pretext, these will be confiscated. In case of emergency, students can use the telephone at the School Reception.
 17. Students need to adhere to the school dress code as per the schedule given.

Formal dress code	Tuesday, Thursday, Saturday
Sports dress code	Monday, Wednesday, Friday

We need your full co-operation in all matters relating to the healthy growth and development of your child.

Regards



PRINCIPAL